

Public Document Pack



Democratic Services
White Cliffs Business Park
Dover
Kent CT16 3PJ

Telephone: (01304) 821199
Fax: (01304) 872453
DX: 6312
Minicom: (01304) 820115
Website: www.dover.gov.uk
e-mail: democraticservices@dover.gov.uk

22 February 2021

Dear Councillor

NOTICE OF INTENTION TO HOLD A CABINET MEETING (OR PARTS OF IT) IN PRIVATE

Please find attached notification that part of the Cabinet meeting to be held remotely on 1 March 2021 will be held in private in order to consider a report on the Future of the Co-Innovation Centre, Castle Street, Dover.

Under Section 5 (6) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 it is permissible to hold parts of a Cabinet meeting in private, notwithstanding that 28 days' notice has not been given, provided the Chairman of the Overview and Scrutiny Committee has agreed that the decision to be taken is urgent and cannot reasonably be deferred. Councillor Charlotte Zosseder, Chairman of the Committee, has given her consent. This notice, which sets out the reasons why the decision is urgent, is published in accordance with the regulations.

Members of the public who require further information are asked to contact Kate Batty-Smith, Democratic Services Officer on 01304 872303 or by e-mail at democraticservices@dover.gov.uk.

Yours sincerely

A handwritten signature in black ink that reads "Kate Batty-Smith". Below the signature is a short horizontal line.

Democratic Services Officer

ENCL

1 **NOTICE OF EXEMPT MEETING THAT CANNOT BE DEFERRED** (Pages 2-3)



DEMOCRATIC SUPPORT SECTION ONLY	
Notice No:	_____
Publication Date:	<u>22/02/21</u>

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Notice of Intention to Hold a Cabinet Meeting (or parts of it) in Private

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 came into force on 10 September 2012. These prescribe that 28 clear days' notice must be given by a decision-making body where it intends to hold the whole or part of a meeting in private because confidential or exempt information would otherwise be disclosed.

Under Section 5 (6) of the above mentioned Regulations, it is permissible to hold a meeting (or part of it) in private, notwithstanding that 28 days' notice has not been given, provided the Chairman of the relevant Scrutiny Committee has agreed that the meeting is urgent and cannot reasonably be deferred. The local authority is thereafter obliged to publish a notice setting out the reasons why the meeting is urgent and cannot reasonably be deferred.

A. Date of Cabinet meeting and agenda items:

1 March 2021

Future of Co-Innovation Centre (former Co-op store), 55-61 Castle Street, Dover

(Exempt under Paragraph 3 (Information relating to the financial or business affairs of any particular person (including the authority holding that information)) of Part 1 of Schedule 12A of the Local Government Act 1972.)

B: Reasons why the meeting is urgent and cannot reasonably be deferred:

It is necessary to take the earliest possible decision around the future of the building in order to provide maximum clarity to the leaseholder and tenants whilst the unexpired term of the lease is remaining.

C. Agreement to meeting (or parts of it) being held in private:

I agree that part of the Cabinet meeting to be held on 1 March 2021 should be held in private in order to consider the exempt report on the Future of the Co-Innovation Centre.

Signed:



 Chairman of the Overview and Scrutiny Committee

Date: 21 February 2021